

## Northshore Senior Center Advisory Council Meeting

October 1, 2024, 1:00-2:30pm

NSC ~ Kenmore

Meeting Minutes - **FINAL**

Present:

ADH/H&W: Pat Olsen, Patricia Gustafson, Jane McNamee

MILL CREEK: JerryAnn Graham, Kathy Olsen

BOTHELL: Terry Busch, Mohan Khandekar

KENMORE: John Dolin & John Rynd

NSC Board Liaison: (Jenn resigned BOD as of 9/24/24); Nora Todd is temporary liaison.

Absence excused:

BOTHELL: Pam Wyss

Guests: Kristine Rosner (AC candidate from MC) and Joni Earl with caregiver Sarah

The meeting, chaired by Pat Olsen, opened at 1pm, with approval of the amended Agenda and the August 6 meeting minutes.

The “conflict of interest” forms were signed by everyone present.

*\*\*\* Pat O will get the form to Pam Wyss to sign.*

**Note: Action items below are in *italics* and preceded by \*\*\***

**CENTER UPDATES + suggestion boxes: Mill Creek, Kenmore, Bothell, H&W, AC updates**

Mill Creek: Celeste was out for 2 weeks with COVID, but is back today. New classes are popular.

Kenmore: John R brought up suggestion box items. Items not already addressed will be forwarded to staff.

Bothell: Mohan brought up suggestion box items. Items not already addressed will be forwarded to Nathan or staff, or contacted by Pat O.

*\*\*\* In 2025, the AC will review and suggest updates to the dollar amounts and other low-income qualifications listed on the membership “scholarship”/financial assistance application.*

H&W— No items in the suggestion box. Some staff still out ill; equipment donations still needed

Pat O has decided to stay on as AC Chair. She is having successful meetings with the Board President (currently Bing), and with the CEO Nathan.

At Nathan’s request, Joni Earl wrote a grant request to fund transportation between NSC Mill Creek and NSC Bothell.

**BOD update: Nora is temporarily the BOD liaison. Jenn Snyder resigned as of 9/24/24 meeting, citing family responsibilities. Update given by Pat O and Nora.**

Future Board applicants to be interviewed by subset of Nominating committee on 10/3. Pat O invited to participate on Nominating Committee, representing the AC.

Overall NSC is financially sound. GIVE BIG Dec 3; busy BOD meeting talking about NPRSA and 2025 NPRSA Levy, AC members will be involved in advocacy. Climate Commitment Act proposition vote “NO” – NSC Transportation Program receives funding from the CCA.

**CEO update (Nathan via email):**

People served

	Jan 2024	...	Apr 2024	...	Jul 2024	Aug 2024
People served per month	1,557		1,664		1,582	1,535
Touchpoints/visits per month	6,930		7,471		6,927	6,612
Active members per month	2,531		2,553		2,672	2,678
Volunteers active per month	218		232		241	253
Volunteer hours of service per month	2,587		2,965		2,974	2,873

- Current staff postings: Volunteer Coordinator, Philanthropy Director, Facilities Coordinator, Coordinator position for Inclusion/Wranglers.

\*\*\* Patricia to talk with Isaiah that Kathy Olsen needs to be on Insider mailing list

**CURRENT AND NEW BUSINESS**

**AC Committees – OUTREACH and others to be determined.**

OUTREACH includes Ambassadors giving tours at centers, as well as volunteers distributing catalogs to market NSC activities, going to community gatherings to share stories and advocate for NSC; actively engaging members and the community, representing NSC at community events and councils.

AMBASSADORS: Part of Outreach Committee

- New Member/Informational Tours –  
Mohan is leading tours on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday; Terry is leading them on the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday, and both will be there on the 5<sup>th</sup> Wednesday.
- Monthly Calendars exist at each branch with all daily activities.  
\*\*\*Mohan will talk to Isaiah about asking branch managers to email

NSC Advisory Council October 1, 2024 Meeting Minutes (continued)

*electronic copy to Isaiah monthly. Isaiah can then print them up, put some in info racks, available for Mohan and Terry to hand out at Wednesday's Informational tours. Perhaps Isaiah can also put slides on large screen wall display in Bothell lobby?*

*\*\*\* Mohan will take iPad and do a "walk through" creating video tours of Kenmore & Mill Creek centers.*

*\*\*\* Isaiah is available to help with marketing efforts per Pat O.*

*\*\*\* John D will investigate drone video for all centers of NSC; JD will inform Mohan of results.*

- *\*\*\* Patricia will be contact point for catalog distribution for all centers*

HEALTH FAIR: Nora and Jane gave wrap-up.

- SUCCESSFUL EVENT!
- Excellent turnout by vendors and participants
- Approximately \$14,000 income
- Plans being made for 2025 to establish date to ensure no conflict with Kirkland Health fair, and to increase coordination among branches for participation and transportation to/from branches.

"NEW AND CURIOUS MEMBERS" orientation tours:

2025 plans to include extra emphasis on member engagement, using the "NSC Journeys" worksheet and icons in Winter 2025 catalog. "Pilot" orientation tour anticipated to occur in early December, with "official" monthly orientation tours to start in January 2025.

*\*\*\* Pat O will send email to members, to set up date to organize volunteers.*

OPEN FORUM (a new section for anyone to bring up anything) =

John D – Let people know that there exists low-income property tax assistance for King County property owners. John D. has helped with the paperwork for people to get refunds.

**EVALUATION** (anyone missed? or anything tabled for next time?) – For Nora and Christine, Pat O explained the purpose of the EVALUATION portion. All good!

Adjourned at 2:32pm

- **Next Advisory Council meeting: Tuesday December 3<sup>rd</sup>, 1:00-2:30 at Bothell H&W 2<sup>nd</sup> floor**

NSC Advisory Council October 1, 2024 Meeting Minutes (continued)

- **Next two NSC Board meetings:**  
**Tuesday October 29<sup>th</sup> and Tuesday November 26<sup>th</sup>**  
**All NSC Board meetings begin at 5:30pm, at Bothell, room 202**
- **Next two NPRSA meetings:**  
**Wednesday October 16<sup>th</sup> at 5pm, at the Kenmore Senior Center Annex**  
**Wednesday November 20 at 5pm, at Woodinville City Hall Council Chambers**